EDS News Brief

School & District Data
Reports and Indicators

Classrooms
Standards and Instructional Materials

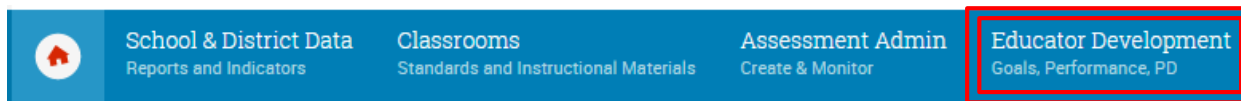Assessment Admin
Create & Monitor

Educator Development
Goals, Performance, PD

Infinite Campus Set up

If the Job Category is different between schools, the new field on the District Assignments tab "Evaluation Override" must be set to specify which value the person should be aligned with when determining job category.

Evaluation Override

The evaluation override only needs to be set for certified staff who have different JC between schools. The Evaluation Override will NOT determine the institution in which the certified staff will be evaluated. The person will still show up in all assigned schools but under the evaluation window that was selected as the Override.

District Administrator Evaluating Educators who Serve Multiple Schools

District administrators who will evaluate educator(s) serving multiple schools must have Leadership rights in at least one of the schools where the educator(s) is assigned. This could be 1) a district level Leadership assignment which allows the evaluator to set their default institution to any of the schools in the district; or 2) the evaluator receives Leadership assignments only at the individual school(s) where they will be conducting evaluations.
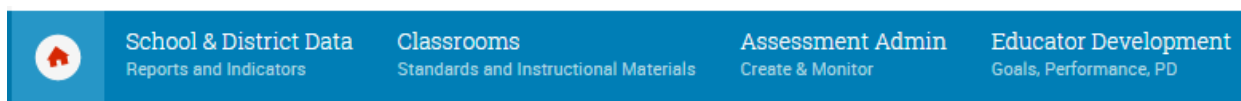
These evaluators will have access to the sources of evidences for all teachers assigned to the school(s) where they have leadership rights - Evaluators assigned to multiple schools (or with District Leadership), can toggle between schools by changing their default institution. **All** leadership can view the **progress** of the Student Growth Goal. Only the individual (who has school leadership rights) with whom the SGG has been shared can **access the contents**, approve and score it. Once the evaluator has scored it and marked it complete other leadership at the institution (school) can view the completed SGG. (NOTE: Evaluators must set their default institution to a school where the educaotr is assigned in order to receive a shared SGG)

Educators Serving Multiple Schools

The Educator does **not** have to change their default institution at any time. All Principals or individuals with School Leadership rights are able to access the educators' sources of evidence. However, the Educator must share the Student Growth Goal with the individual who is their evaluator. Only this one individual (who has school leadership rights) with whom the SGG has been shared can **access the contents**, approve and score it.

Caseloads

The Caseload Manager tool is for the purpose of assigning educators to specific principals or evaluators **to conduct observations only**. It **can** be used to create an Observation Caseload for a District Administrator who will observe educators in multiple schools across the district.

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100% Completion Status – Progress Screens

The progress screens within each source of evidence display either a total number or percentage of educators according to their status of submission. The total number reflects all educators assigned to the school. Due to educators being assigned to multiple schools they may appear on multiple schools' list. Principals should be aware that they may not be responsible for evaluating everyone listed. Principals and evaluators should use the numbers in the progress screen in a way that coincides with the district evaluation plan and supports their monitoring of PGES implementation progress.

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